

KULPER & COMPANY, LLC

EXECUTIVE SEARCH FIRM



an ISO 9001:2000 registered Professional Services Firm

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DEAN of the GRADUATE SCHOOL and VICE PROVOST FOR RESEARCH

Major Public University: Northern New Jersey

This position reports to the Provost and is a member of the President's Management Council, Deans' Council and the Graduate Council. This individual will oversee graduate programs which represent one-half century of development and includes all of the University's Colleges and Schools. He or she will also have **responsibility for overseeing the University's strategic research agenda** and will provide intellectual leadership for the shaping of that agenda.

Primary responsibilities for the Dean and Vice Provost will include: **working with Deans to define growth areas in graduate education and increasing graduate enrollments**; implementing effective policies to support the recruitment and academic achievement of graduate students; **sharpening the academic quality**, focus and competitiveness of the University's graduate programs; **facilitating activities that enhance the research infrastructure** of the institution; **increasing the current level of external funding** and strategically **managing sources of internal funding**. The Dean and Vice Provost is the chief administrative and academic officer of the Graduate School, supervises the Office of Research and Sponsored Programs and the Institutional Review Board. The successful candidate is expected to work effectively with a broad range of faculty, deans, and other administrators within the University and will build alliances with off-campus constituencies, including partner institutions, businesses and government, that enhance the research and graduate resources of the University.

Our client is a comprehensive public university, large and fast growing, it offers a rich array of programs to over 17,000 undergraduate and graduate students. Founded in 1908, the University is comprised of: the College of the Arts, College of Education & Human Services, College of Humanities & Social Sciences, College of Science & Mathematics, the School of Business, and the Graduate School. Characterized by a distinguished faculty of 510 full-time teacher-scholars, and offers more than 70 major areas of study and degrees at the Master's and Doctoral level in 44 areas of study. The University has an annual operating budget of approximately \$250 million, and is located 14 miles west of New York City on a beautiful 230-acre suburban New Jersey campus.

A qualified candidate should **possess an earned doctorate and a record of distinguished academic achievement appropriate for the rank of full professor in a department of the University**. In addition, she/he should possess:

- Experience in graduate program administration including professional graduate accreditation reviews;
- Demonstrated exposure to national issues in graduate education;
- Demonstrated achievement in building programs;

- Demonstrated skill in working with an array of graduate programs, and knowledge of curricular and programmatic trends;
- Skill in developing strategies for enrollment management;
- A strong record of teaching in graduate education;
- Broad knowledge of research and program funding sources and the ability to motivate faculty participation in research opportunities;
- Knowledge of matters related to research compliance such as human subjects protection, conflicts of interest and the care and use of animals, as well as responsible conduct of research (RCR) initiatives;
- Demonstrated commitment to, and success in, supporting the scholarly and research initiatives of faculty;
- Demonstrated commitment to, and success in, supporting the academic achievement of graduate students.

SALARY RANGE Salary dependent upon qualifications

CANDIDATES: Please email cover letter and comprehensive CV/Resume to:
KDK@KULPERCOMPANY.COM

APPLY BY Review of applications for the Dean of the Graduate School and Vice
Provost for Research will continue until the position is filled.